



**City of Ocala**  
**Recreation & Parks Department**  
**Park Use Application**  
 Submit to: EventPermit@OcalaFL.gov

**Applicant Information:**

<b>Applicant Name</b>			
<b>Business Name (if applicable)</b>			
<b>Email Address</b>			
<b>Telephone</b>		<b>Cell Phone</b>	

**Park Use:**

<b>Requested Park</b>	
<b>Specific Location Requested</b> (Final to be determined by Recreation and Parks Director)	
<b>Date(s) of Usage</b> (Provide begin date and if appropriate, end date.)	
<b>Time(s) of Usage</b> (Provide begin time and end time. Include dates next to time, if times vary.)	
<b>Estimated Attendance</b> (Estimated number of persons to attend or participate in the activity involved. If the gathering is by 100 or more people, Section 66-131 of City Code applies and the applicant must complete a Parade Application.)	
<b>Event/Activity Information</b> (Please describe the event or activity you are requesting to be permitted, and any additional information or special circumstances.)	

**Please submit a \$25.00 application fee along with this form payable to the City of Ocala.**

**Acknowledgement of Permit Terms** – Should the application be approved and a permit issued, the below listed terms will be applicable and other terms as determined by the City of Ocala.

1. Applicant will be responsible for all litter generated by his or her park usage and for ensuring that proper trash receptacles are utilized.
2. The City may terminate the permit with or without cause by City at any time and without notice.
3. No advertising is permitted at the park. Applicant may not distribute hand bills, post or display any signs within the park.
4. Applicant shall not amplify sound.
5. Applicant shall not expose or offer for sale, rent or trade any article or thing, or place any stand, cart or vehicle for the transport, sale or display of any food, drink, article or merchandise, within the limits of the park.
6. Applicant shall not be permitted to have any recreational amusement equipment (i.e. bounce houses, water slide, trains, etc.) without prior approval.
7. Applicant shall not erect, cause to be erected, or maintain any temporary structure at the park.
8. City reserves the right to modify the terms of the permit at any time at City's sole discretion and for City's convenience.
9. Alcohol, balloons, confetti, or polystyrene are prohibited.

The City of Ocala reserves the right to deny any application for park usage without cause or justification and to manage such permits for the benefit of the public at the City's sole discretion. If the application is approved, the City will issue a permit stating in detail the terms under which said permit is issued, some of which are listed above. The City may cancel said permit at any time.

**Signature of Applicant:** \_\_\_\_\_ **Date Submitted:** \_\_\_\_\_