



# Procurement & Contracting Staff



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 **Send bid requests to: [bids@ocalafl.gov](mailto:bids@ocalafl.gov)**

## PROCUREMENT

*(For bid-related inquiries, please contact the buyer on the listing.)*

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Shay Roberts	Procurement Manager	(352) 629-8384	<a href="mailto:sjroberts@ocalafl.gov">sjroberts@ocalafl.gov</a>	Manages buyers and procurement process; approves Munis entries; escalates procurement related issues to Director as necessary
Eileen Marquez	Senior Buyer	(352) 629-8362	<a href="mailto:emarquez@ocalafl.gov">emarquez@ocalafl.gov</a>	AIR, CMO, CSO, CIP/ENG, FIN, HR/Risk, REC, Sole Source postings
David Williams	Senior Buyer	(352) 629-8350	<a href="mailto:dwilliams@ocalafl.gov">dwilliams@ocalafl.gov</a>	Code Enforcement, GRM, SunTran
Louis Joseph	Buyer	(352) 629-8260	<a href="mailto:ljoseph@ocalafl.gov">ljoseph@ocalafl.gov</a>	CCO, CDS, FAC, FLT, IT, OPD, PWD
Brittany Craven	Buyer	(352) 629-8544	<a href="mailto:bcraven@ocalafl.gov">bcraven@ocalafl.gov</a>	AUD, BUD, ELE, OFN, OFR, WHS, WRS, Citywide bids

 **Send contract requests to: [contracts@ocalafl.gov](mailto:contracts@ocalafl.gov)**

## CONTRACTING

*(For contracts or amendments in progress, please contact the assigned contract writer.)*

Patti Lewis	Contracting Manager	(352) 629-8248	<a href="mailto:plewis@ocalafl.gov">plewis@ocalafl.gov</a>	ELE, OPD, CIP/ENG, CMO, FLT, FAC, FIN/CSO, HR/Risk, IT, OFN, and OFR; Manages contract staff; negotiates contract terms; approves Munis entries; escalates contract related issues to Director as necessary
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